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### **Class Council Meeting #4**

**Date:** 2020 November 26

**Time:** 12:10 - 1:25 pm

**Location:** Zoom

**Minute Taker:** Rami A.

**Attendees (10):** Rolan V., Christina T., Rami A., Basma M., Aya A., Aleena A., Andrea S., Samantha R., Kiana Z., Reid D.,

**Absent (5):** Judy U., Minahil R., Jash P., Shaista M., Maaria A.

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### **(PART I) - Priority Matters**

#### **A. Agenda Presentation (Rolan V.)**

1. Updates on any events and accomplishments since Meeting 3 (September 30, 2020): successes, setbacks, learning outcomes
2. Remaining events planned for this semester
3. Thinking ahead: Events planned for Winter 2021 - what event(s), timeframe, support requested, backups(?)

#### **B. 2T2 Holiday Social (Rolan V.)**

1. Rolan invites council members to decide the plausibility of hosting a 2T2 Social event following the end of exams.
2. Multiple council members expressed interest in planning this, and future discussion will take place outside of the meeting.

#### **C. Motion to schedule next meeting until January 2021 (Rolan V.)**

1. Issue: Rolan acknowledges the stressors of online learning and balancing school with personal care, work, and other obligations and necessities.
2. Proposal: Following the exam period in December, there will be no wrap-up Council meeting.
3. Motion: Rolan moves to postpone scheduling the next meeting until January 2021.
4. Agreement of motion was unanimous.
5. Conclusion: next meeting will be postponed until January 2021.

### **(PART II) - Updates from Council Members**

#### **A. President (Rolan V.)**

##### **1. Faculty Meetings**

##### **i. Academic, Course Specific (with Drs. Kellar and Crown)**

1. Meeting about academic matters.
2. Jamie and Natalie were very receptive and provided lots of clarification about commonly raised concerns. A minutes document was prepared



and will be disseminated to 2T2s before final exams following faculty-approval/review.

**ii. OEE, EPE-2/APPE (with OEE Team)**

1. Addressing concerns from the class-wide survey and all other concerns.
  - a. Concerns for longitudinal and deferred EPE2
2. Following the meeting, a minutes document will also be prepared, reviewed by faculty, and disseminated with Academic meeting (1i).

**iii. Dean's Meeting (with Drs. Kellar and Dolovich)**

1. UPS wide; trying to get feedback from all classes about several issues that are not class-specific
2. Coming up

**2. Textbooks**

**i. CTMA**

1. \$320 net profit from sales facilitated through UPS.
2. UPS coordinated all transactions for CPhA books and will be transferring net gains to 2T2s in the near future.
  - a. Also waiting for Sponsorship funds from Phrosh 2019!

**ii. RxFiles**

1. RxFiles sales in consideration based on pooled interest across four cohorts.
2. Would be using a special bulk order pricing not available to students online.
3. Cannot distribute as per usual terms (via meetup in PB building) due to lockdown procedures in the city/province. Would require looking into doing independent distribution/shipping/delivery methods.
4. Would also require to advertise other available RxFiles sales offers that would be sold directly by RxFiles as a CAPSI benefit (not sold by 2T2 council).
5. Options to consider:
  - a. Engage in fundraiser
  - b. Do not fundraise, allow students to buy books individually
6. Discussion:
  - a. Depends on risk vs. benefit.
  - b. Issues with acquiring and distributing books given remote learning this year
  - c. May explore extending the order deadline beyond 2020. Will reach out to RxFiles.
  - d. In past years, this was much more profitable and logistically easier since everything was sent and distributed at PB.
  - e. Local deliveries seem to be the largest challenge as they cannot have it delivered or even held at PB, it becomes an issue.
  - f. It may be possible to poll students regarding interest of RxFiles sales before conducting the actual sale. No commitment/risk, but time is of the essence.
7. Vote on voting on this matter immediately:
  - a. In favour: 4
  - b. In opposition: 5
8. Conclusion: vote on this matter will be deferred outside of the meeting.



### 3. Student-run Town Hall

- i. Goal is to have at least one "Town Hall"-style meeting with students to check in on them by the end of the school year.
- ii. Still not sure how to implement this yet.

### 4. Tentative Plans for Winter 2021

#### i. Events

1. Video game night(s) - will collaborate with UofT Pharmacy Gaming community (specifically 2T2 members) to organize interest in this event.
2. Good Morning 2T2s (2T2uesday Spiritual Successor) - alternative approach to Student-run Town Hall. Once(?) - a-week(?) rise and shine calls with other 2T2s; enjoy breakfast with each other before the start of classes for the day. May be adapted to better timing/context (e.g. Good Evening 2T2s, Happy Weekend 2T2s, etc...???)
3. Take a 2T2 to Eat (TA-2T2-TE) Matchmaker - help 2T2s set each other up on lunch/dinner dates online.
4. PEBC Info Session - Will follow up with PEBC regarding their plans to host one for our cohort.

#### ii. Meetings

1. With Faculty: academic +/- OEE +/- dean's meetings for Winter term are planned.
2. With Fac Rep Team: would like to meet with faculty reps and Mini Fac Reps once fully established given the complexity of elective combinations in Winter term (up to 3024 possible combinations!)
3. Grad Rep Team(?) - as needed and as interested by the Grad Rep committee.

#### iii. Fundraisers

1. Clothing Sale 3.1(?) - depending on success of RxFiles sale and Holiday Clothing Sale (officially the 3rd clothing sale by 2T2 Council), may have a 4th one in Winter 2021.

## B. Vice President (Christina T.)

1. **Charity Week:** postpone from November to some time in 2021. Modified to adapt to COVID → classes will be combining their efforts instead of competing since it is difficult to come up with different events and activities to be held online.
  - a) Modification of professor auction: online workshops with prof (i.e. hospital/industry workshops with professors), cooking with professors (prof provides the ingredients and does a zoom class to teach a group of students how to cook), online games night, etc.
  - b) Raffles: Gift baskets from SDM, Rexall, gift cards from LCBO, online food delivery apps (instead of the usual ROM, or experiences which are most likely closed) - will be sending out a donation request letter and would greatly appreciate if those who work in Shoppers or Rexalls or any pharmacy send or give them to your boss <3.
  - c) Other ideas: 50/50 raffle (winner wins half of the prize pot), popsocket sales (contactless pickup like the grad sweaters?).



### **C. Secretary-Treasurer (Rami A.)**

1. **CPR Transaction updates:** Rami processed all CPR e-transfer payments and situational refunds
2. **Next steps**
  - i. Continue to process all reimbursements
  - ii. Coordinating with other team members for event specific payments, sponsors, and reimbursement

### **D. Social Rep (Basmah M.)**

1. **Game Night**
  - i. Will be happening tomorrow night at 5pm... also coincides with career fair so attendance might be lower than expected
  - ii. Issues with conflicts with other events. No fully updated UPS calendar for all events to avoid conflict with other events.
    1. Events calendar will be brought up in the next UPS calendar
    2. Worries about lower turnout
    3. Want to engage the class as an opportunity on what the class would be interested in in terms of future events.
2. **Calendar and planning**
  - i. Will be referring to the "upcoming events" section on the "pharmacy class of 2T2" page

### **E. CAPSI Reps (Aya A. & Aleena A.)**

1. **Events successfully completed for this term:**
  - i. CAPSI Race for Kids
  - ii. PIC and OTC: very successful via the online zoom platform.
  - iii. Pharmafacts bowl: overall successful too
  - iv. SLC → still deciding on the winner
2. **Next semester**
  - i. Haven't touched on it yet because competitions are still wrapping up. Next few weeks more discussions about next semester

### **F. Faculty Reps (Maaria A. & Andrea S.)**

1. **Meetings**
  - i. Faculty meeting with JK and NC (went well)
  - ii. OEE meeting next week
2. **Next Plans**
  - i. We will discuss plans for next semester over Christmas break

### **G. Athletic Rep (Samantha R.)**

1. **Previous yoga event**
  - i. Some of the feedback was people didn't want to pay or that it was at the wrong time for them.
2. **Next plans**
  - i. I think things are getting too busy right now to schedule another one, we probably wouldn't have great turnout
  - ii. Looking at preparing for semester 2 launch of weekly athletics challenges students can participate in, people can do it at their own time and at no cost.



(originally planned this but another group did something similar for a while so I held off)

#### **H. Monograph Rep (Shaista M.)**

##### **1. Pharmacists of 2T2**

- i. Posts are ongoing, the next post will be uploaded tomorrow ;)
- ii. Minahil and I are planning to post two Pharmacists of 2T2 posts in December as a holiday special!

##### **2. Monograph**

- i. The next issue of the Monograph will be a holiday themed issue released prior to winter break

#### **I. Grad Formal Reps (Judy U. & Kiana Z.)**

##### **1. Pharmacy Holiday Clothing Sale**

- i. Orders placed and should arrive within 2 weeks
- ii. No exact numbers as of yet in terms of profit
- iii. Working with the rest of the committee for future events
- iv. Compared to last year, wider collection of designs and options
- v. Sold 58 sweaters and 36 masks so far!!!
- vi. Delivery of merchandise:
  1. Curb-side pick up in different areas of the GTA
  2. Delivery charge flat rate of \$15
    - a. Checked average range of delivery rates to different locations

##### **2. Grad Photos update**

- i. Figuring out logistics with faculty and LifeTouch rep but due to the lockdown, will have to wait and monitor the situation

##### **3. Grad formal venue:**

- i. In the process of comparing the options.

#### **J. Residency Rep (Reid D.)**

##### **1. Hospital Residency Night**

- i. Had a meeting with the Waterloo res rep (Michael) and PRFO chair (Melani) to discuss logistics of hospital residency night in January
- ii. Meeting on Nov 19th. Melani is the chair of the pharmacy residency form in Ontario to help organize the open houses and gather all the information
- iii. Proposal is a virtual night ranging over several days.
  1. Hospital info night in the last week of January from Wednesday to Friday
    - a. Contingent on midterm dates and other responsibilities.
- iv. Why more than one night? (not confirmed yet)
  1. 2 hours per day per hospital residency
  2. Hospital can sign up for 2x20min time slots
  3. Students obtain zoom links for only the sessions that they are interested in
  4. That way you can check out multiple programs throughout the day and allows for a more intimate Q&A portion with less people per session
  5. RSVP first come first serve system with soft-cap limit.



6. Will ONLY include 3rd year UofT and UWO students.
- v. Next steps:
  1. Melani is gathering residency rotation outlines from the 14 different sites
  2. Will post all the information on a common UofT & UWO platform for all to access
  3. More discussion after second meeting with Melani and Micheal
2. **Industry Night**
  - i. Later in March and still some time to plan that. More in the Winter semester.
3. **Expense report**
  - i. So far no need for fundraising as the event will be held virtually.
4. **Clarification on setting**
  - i. Neither hospital nor industry information nights will be held in person this year!
  - ii. It will be online over a few nights to facilitate the hospital programs and have smaller groups for Q+A (Michael and I will find a way to get students to submit their questions)

#### **K. Pharmakon Rep (Minahil R.)**

1. **Updates**
  - i. Social media contest occurred where there were three different themes (i.e, snap your home work desk)
2. **Upcoming Plans**
  - i. We are planning to sell Christmas cards & designs are being curated
  - ii. Yearbook orders are still being taken in on rolling basis

#### **L. Webmaster (Jash P.)**

1. **Confessions Page update**
  - i. **Concerns about confessions that are directly addressing council members**
    1. Motion to pass implement rule to redirect these concerns to class council directly
    2. To maintain anonymity, currently working to implement an anonymous contact form through the website. If not, will provide a google form for students to address their concerns anonymously.
    3. Will post new rule in the new year

### **(PART III) - Closing Discussions**

#### **A. Leftover Questions**

1. **To Reid: when is the open house? (Asker: Basmah)**
  - i. Hospital residency infonight: end of January 2021
  - ii. Industry residency infonight: end of March 2021
  - iii. Open house for hospital residency: October 2021 aka of 4th year (during APPEs)
    1. No open house for Industry at any point
  - iv. What's the difference:
    1. Info night is to find out about the process and the programs that are out there; how do I apply and what is the process



2. Open house; more in depth with networking; you know by then what programs you are interested in and that's when applications start.

**2. To Council: Use of discord platform for tomorrow's game night (Asker: Basmah)**

- i. Jash and Sam have experience they could help. Rolan too.
- ii. Feedback on the event so far:
  1. Event was published as a private event which does not allow editing access. Possibility of remaking the facebook event page in order to share on the 2T2 page.
  2. Worries on turnout overall.
  3. Basmah will work on another shareable page for tomorrow's game night event and will be posted on the 2T2 page.

**B. Plan for next meeting (Rolan V.)**

1. According to vote in Part I section C, next meeting will be postponed until January 2021.

**C. Meeting Adjournment (Rolan V.)**

1. Meeting adjourned at 1:23 PM.